

essential elements of roof framing / trusses

an HIA building & construction short course



what's it all about?

As from 1st July 2012 the South Australian Government has regulated the "mandatory" notification of local authorities and the signing of a Supervisors Roofing Checklist by a registered building works supervisor. This supervisor is required to have successfully completed training, such as this HIA Training course, to gain the necessary registration.

The new government requirement has come about due to a number of significant issues that have been identified in the design, approval, manufacture, construction and on-site practices relating to roof framing / trusses.

Participants who successfully complete this 6 hour course will be issued with a Statement of Completion and a wallet sized HIA plastic identification card containing an identifying number, which will be provided to the Department of Planning and Local Government. Those successful participants with a Building Works Supervisors License for Residential Building Work or Carpentry will then be authorised to sign the required supervisor's checklist.

what will I learn?

You will learn about:

- The changes to the Development Application & Approval processes including authorised inspections and certification.
- The correct use and understanding of wall & roof framing plans, provided by Keith Timber Group using the latest computer generated technology from Pryda Australia which clearly separates wall & roof framing whilst at the same time clearly highlighting precise construction details, timber sizes, bracing, tie downs and the like.
- As a "Bonus offer" those attending this HIA course will receive tuition in the Work Health & Safety Code of Practice Prevention of Falls in Housing in relation to roof framing.

who should attend?

General builders, First fix carpenters, Supervisors, Maintenance workers, Building Consultants & Inspectors, Building Surveyors & Architects.

Supporting Partners



what do I need before I start?

To start this program, you must have:

- Good English reading, writing, listening, and communication skills (training is delivered in English)
- Knowledge of building terminology
- The ability to interpret building plans.

You can check your knowledge and find out about courses by contacting HIA Training on 1300 650 620.

what will I need?

- Pen & writing paper

how long will it take?

You will need to commit 6 hours of face-to-face learning time for this short course. 6 CPD points will be earned for your attendance.

how much will it cost?

South Australia

\$180 (CITB eligible HIA member)

\$290 (CITB eligible HIA non member)

\$290 (HIA member)

\$400 (HIA non member)

Inclusive of GST where applicable



how do I enrol?

You can enrol in HIA courses in one of two ways:

- online at hia.com.au
- by completing an enrolment form

Mail your completed enrolment form to: HIA Training Services, PO Box 139 Hindmarsh SA 5007; or via email to sa_training@hia.com.au, or via fax to 08 83405993.

Contact your local HIA office on 1300 650 620 for additional information on this course; terms and conditions of enrolment; payment details; and access to the HIA Learner Handbook.

ENROLMENT FORM



IMPORTANT Please read the following before sending in this enrolment form.

1. Please complete all relevant sections of this form. If the course you wish to enrol in is a nationally recognised unit or qualification, you will need to complete the AVETMISS DETAILS form which can be found in the back section of the HIA Training Directory or as a separate document provided to you by your local HIA Training Services team.
2. Please source a copy of the Student Handbook from the HIA website hia.com.au or from your local HIA office. This handbook provides you with detailed information on the HIA Code of Practice, Terms and Conditions of enrolment for an HIA training course, Code of Ethics, students rights and responsibilities and more.
3. Each State and Territory has specific requirements in regards to experience, skills, knowledge, and qualifications needed to gain a required licence. HIA is able to assist in gaining technical requirements for a licence. Check with your state or territory authority for full details on other requirements.
4. Lodge your completed form at your local HIA Training Services office
5. All enquiries should be directed to HIA Training Services on 1300 650 620.

PRIVACY STATEMENT Information collected by HIA is used, stored and disposed of in accordance with the National Privacy Principles as set out in the Commonwealth Privacy Act 1988. Information that is provided to HIA may be covered by the Freedom of Information Act 1992. This information may also be used for the purposes of confirming an applicant's details (as required).

SECTION 1: COURSE DETAILS

Course name: _____ Course commencement date: _____
Course name: _____ Course commencement date: _____

SECTION 2: APPLICANT DETAILS

Full legal name: _____ Preferred name: _____
Job title: _____ HIA Member Number: _____ CITB Number (if in SA): _____
Residential address: _____
Suburb: _____ State: _____ Postcode: _____
Postal Address (if different to residential address): _____
Email: _____ Date of birth: _____ Male / Female: _____
Contact number: _____ Mobile number: _____
Do you have any reading or writing issues that you may require assistance with? Y / N Details: _____
Have you undertaken any prior training that may count towards this course? Y / N Details: _____

SECTION 3: PAYMENT

Payment amount: _____ Payment method: Credit Card Cheque / Money order Cash
For cash, cheque or money order – please present to HIA Training Staff with this form. For credit card payment, see below
Card type: VISA MASTERCARD AMERICAN EXPRESS
Card number: _____ Expiry date: _____
Card holder's name: _____ Card holder's signature: _____

SECTION 4: DECLARATION

I hereby declare that

- I have read, understand and will comply with all policies and procedures as outlined in the HIA Student Handbook
- I have read, understand and agree to the HIA's Terms and Conditions and Refund policy
- I was adequately informed of the requirements and expectations of the course prior to enrolment
- I have received and understand the information provided regarding prerequisites, including but not limited to literacy and numeracy requirements, for this course and I believe I meet these prerequisites
- The information I have provided is true and correct to the best of my knowledge and
- Should I provide incorrect information and documentation relating to my enrolment I understand that this may result in the cancellation of my enrolment
- I authorise HIA to release information regarding my enrolment to any Government Department and other parties when HIA is legally obliged to do so

Name: _____ Signature: _____ Date: _____

If this statement was read to you, the person who read the statement must sign below:

Name: _____ Signature: _____ Date: _____

If you are under 18, your enrolment must be approved by a parent or guardian. Please have them sign below:

Name: _____ Signature: _____ Date: _____

HIA may use your information to offer you other HIA products and services and relevant commercial products and services from others that may be of interest to you in your business.

Please tick this box if you do not wish to receive these commercial offers.