



builder registration

workshop

DOMESTIC & COMMERCIAL



**Are you thinking about
becoming a registered builder?**

**HIA can help you through
the application process**

HIA's

Builder Registration Workshop

The workshop is a full day program which will help you through the application process required for builder registration.

During the workshop our friendly and experienced staff will:

- > work through any issues or uncertainty you have with the application process
- > look at your previous industry experience and advise whether you will need any further training
- > identify any areas of concern
- > help you to map out a personal plan and strategy so you can move forward including a timeline
- > show you how to construct and present your application
- > discuss what to expect in your assessment interview

help

with paperwork for your application

HIA can advise you on the preparation of the paperwork required for your application such as:

- > Business plans & financials
- > Quality control checklists
- > Schedule of Works
- > Site coordination plan
- > Sustainable building procedures
- > Safe work method statements
- > Standard domestic builder contracts

HIA will even review your application prior to lodgement to make sure your application is the best it can be.

And if your application has been approved by the Building Practitioners Board, HIA can even assist with gaining mutual recognition in other states.

**Want to know more about the
Builder Registration Workshop
or any of HIA's products & services?**

**Contact us on 1300 650 620
or email vic_membership@hia.com.au**



INDIVIDUAL SUPPORT, LOCAL KNOWLEDGE, NATIONAL STRENGTH