

MAKING SPACE ON SITE:

COVID Safety Plan for small construction sites

in Greater Sydney



In line with NSW public health orders all residential building work on new home building sites and **unoccupied** home renovation sites in Greater Sydney must meet the following work, health and safety requirements to limit the risk of COVID-19.

This COVID-19 Safety Plan has been adopted on this small residential construction site to meet NSW Government health and safety requirements.

All builders, trade contractors, delivery staff and professional services providers that attend this building site will be required to comply with these measures.

1

The number of people on site will be limited at all times to ensure that:

- No more people are onsite than the lesser of:
 - a. 1 person per 4 square metres or,
 - b. 50% of the maximum capacity of the site

Note: Over the life of the build, choose the day when you have the highest attendance of trades on site. Then halve that number to get your 50% average daily capacity. So if the most on site on a given day over the life of a build is 14 or 12, then 50% is 7 or 6 tradespeople.

2

All people entering the site will be required to complete the following site safety inductions:

- Check in on the Service NSW Check In QR code for this site (which will be displayed in a prominent location at the entry point to the site)
- Complete the HIA COVID-19 Site Induction for small construction sites in Greater Sydney (which will be displayed in a prominent location near the Service NSW Check-in QR code)
- The HIA COVID-19 Site Induction requires every person attending site to confirm that the following:
 - If they live in one of the currently restricted local government areas they comply with authorised construction worker COVID-19 vaccination requirements
 - They have not been in contact with anyone who has COVID-19 or is a close or casual contact of a person with a positive COVID-19 test
 - They feel well today and have no cold or flu symptoms or other symptoms of COVID-19

3

The Builder/Site Supervisor for this site is responsible for managing attendance at the site and ensuring the following safety practices are in place and maintained:

- Providing a **notice on-site** of the Site Supervisor's name and contact details noting that they are the COVID-19 Marshall and First Aid officer for the site
- **Limiting access** to the site to only essential workers and ensuring Government limits are maintained
- Conducting regular **'tool box' discussions** to enable workers to stay informed on risks and hazards including specifically about latest Government COVID-19 updates
- Ensuring **NSW Health or other similar signs are on display** in relation to wearing of face masks, hygiene and hand washing and physical distancing
- Developing an **action plan** for how the site will be managed should a person enter the site with the virus or advise the site supervisor that they have been in close contact
- **Providing advice to all workers about the action plan** that will be implemented should a person enter the site with the virus or advise the site supervisor that they have been in close contact
- **Limiting any external visitors or third parties** (e.g. building inspections) to be by arrangement with the builder or project manager
- Ensuring all contractors have **their own personal protective equipment (PPE)** appropriate for the work they are undertaking
- Providing a notice on site (supplied by the NSW Government) in relation to the **benefits of vaccination** and where practical emailing that flyer to contractors attending the site

4

All Government on-site safety measures will be followed at all times including:

- Requiring all workers to adopt the **1.5 metre social distancing requirement** wherever practical
- Ensuring where **face masks** are required to be worn, that all people are wearing face masks on-site
- Supporting workers to **travel alone in company or private vehicles** to and from site
- Ensuring all **personal hygiene and site cleaning products** are readily available on-site at all times
- Providing **adequate cleaning products and facilities** on-site
- Providing a **hand washing station** where no permanent handwashing area exists
- Regularly (daily) **cleaning and disinfecting of any work areas** where more than one work team has operated
- Ensuring **regular cleaning of on-site toilet(s)** by the toilet supplier
- Cleaning any **shared tools/plant** before and after each use

5

All deliveries to site will be managed to facilitate contactless deliveries and minimise contact between delivery drivers and those on site by:

- Supporting **contactless ordering and deliveries** to site as far as practicable
- Requiring delivery drivers to **wear masks** while attending site or communicating with other workers on-site
- Where practicable, requiring delivery drivers and other occupants to **remain in their vehicles** if not required to assist with unloading
- Ensuring where a driver is required to unload and it is practicable to do so, **no other person touches the vehicle** and all workers maintain at least **3 metres physical distance** from the driver