



**MAKING
SPACE
ON SITE**

HIA COVIDSafe Plan site induction for ACT



Site Address or Job No:

**ALL WORKERS & VISITORS ARE
REQUIRED TO COMPLETE A COVID-19
SITE INDUCTION AND SIGN IN**



**SCAN & REGISTER
BEFORE ENTERING
THIS SITE**

Every person must
complete an individual
site sign-in every day.

DECLARATION: By scanning in you are confirming that you have answered all the following screening questions.

- You are free of COVID-19 symptoms.
- You have not, in the preceding 14 days been in contact with a confirmed case of COVID-19.
- You have not been identified as a close or casual contact and have not been directed to self-isolate or self-quarantine by ACT Health or any other jurisdiction.
- You have evidence you are an ACT or exempt Canberra region resident and have a valid Construction Worker Permit (for example, Drivers Licence or other form of ID showing your residential address).
- You have an exemption to enter to the ACT if you live outside the ACT and exempt Canberra region.

Contact the site supervisor immediately to make alternative arrangements for the work to be carried out if you cannot make the declaration.

IT'S QUICK & EASY:

- 1 SCAN** our QR CODE with your smart phone or mobile device
- 2 OPEN** the Site Induction sign-in form
- 3 COMPLETE** the site induction
- 4 FILL IN** your details including site address (or job no.), date, time you enter the site, name, phone number, company and then sign
- 5 SUBMIT** the completed form by entering the following email address into the form:

A copy of your sign-in details will be automatically sent to the builder when the form is submitted.

REMINDER: You must also check in with the Check in CBR app if this site is a new home site or multi-dwelling site.

We need your help to keep our building sites COVID-safe and open by completing a sign-in every time you enter one of our building sites.

Thank you.